



THE AUTOMOBILE ASSOCIATION OF KENYA
P O BOX 40087-00100 NAIROBI
APPLICATION FOR CARNET DE PASSAGE EN DOUANE

NAME _____

Surname

First name

Middle name

HOME ADDRESS			
EMPLOYER or BUSINESS ADDRESS			
HOME TELEPHONE NO:		BUSINESS TELEPHONE NO:	
E-MAIL ADDRESS		CELL NO.	
OCCUPATION		NAME OF EMPLOYER or BUSINESS	
DATE OF BIRTH		NATIONALITY	
PASSPORT NO.		EXPIRY DATE	
PLACE OF ISSUE		DATE OF ISSUE	
AA MEMBERSHIP NO.		VALID UNTIL	
DATE OF DEPARTURE		DATE OF RETURN	
LIST OF COUNTRIES TO BE VISITED			

Indicate which countries you will be visiting more than once above. Tick below depending on number of countries to visit (1 page per country) and period of the visit.

NO. OF PAGES REQUIRED 10 Pages 25 Pages FOR PERIOD NOT EXCEEDING 3 Months 12 Months

REASON FOR TRAVEL (Tourism/Business/Study) _____

NAMES AND ADDRESSES OF REFEREES NORMALLY RESIDENT IN KENYA

NAME	POSTAL ADDRESS	TELEPHONE NO.	E-MAIL ADDRESS

DESCRIPTION OF VEHICLE

REGISTRATION NO.		REGISTERED IN(country)	
YEAR OF MANUFACTURE		NET WEIGHT OF VEHICLE (Kg)	
VALUE OF VEHICLE		NO. OF CYLINDERS	
CHASSIS NO.		MAKE OF CHASSIS	
ENGINE NO.		MAKE OF ENGINE	
HORSEPOWER (or CC)		TYPE OF VEHICLE	
COLOUR OF BODY		UPHOLSTERY(e.g leather, vinyl etc)	
NO. OF SEATS		MAKE OF RADIO	
SPARE TYRES		OTHER EQUIPMENT	

YOUR SIGNATURE IS REQUIRED OVERLEAF

INSTRUCTIONS

- I. Read this form carefully before filling it in, you as well as the Association will be bound by its terms and you alone are responsible for the accuracy of the information supplied.
- II. You must complete this form in every respect; members of staff of the Association may not complete it for you.
- III. You must send, or hand in with this form the following:-
 - a) The Registration book of the vehicle to which you refer in this form.
 - b) Recent AA Valuation report.
 - c) Your passport copy (check it is valid for countries you intend to visit).
 - d) A cash deposit or banker's/insurance guarantee as required.
 - e) The carnet fee.

**DECLARATION
TO THE AUTOMOBILE ASSOCIATION OF KENYA
(hereinafter called the Association)**

I, the undersigned, hereby apply for Carnet de Passage en Douane to enable me to pass the motor vehicle, spares and accessories described in the schedule hereto, free of duty, through the customs of the countries named in the said schedule and I agree that in the event of your issuing the said documents, or such of them as may be necessary:-

- 1. I will not dispose of the said vehicle, spares and accessories (hereinafter together called "the goods") or any of them by sale, barter, pledge, gift or otherwise or lend the same or let them on hire to any person, firm or company in any of the said countries or use or permit the use of the said vehicle for any commercial purposes.
- 2. I will, on demand, refund to the Association the amount of all sums in excess of any deposit made by me prior to or on acceptance of this application, which the Association may pay or for which it may become liable by reason of this application or the issue of the said documents or any of them.
- 3. I will export the goods within the period of validity of the Carnet from the said countries and will, forthwith thereafter, deliver the counterfoil(s) of all used carnet to the Association, duly discharged, signed and stamped by the customs officials at the ports of entry to and final departure from each of the said countries and all unused carnet.
- 4. I will be liable for payment of customs duty if the goods are not exported from any of the said countries within the period of validity of the said Carnet, and if the Association pays the customs duty I will refund it and all expenses incurred in connection therewith to the Association.
- 5. I will be responsible for the correctness of all statements which I or any person on my behalf may make to any customs officials and I will indemnify the Association against all and any loss, damage, costs and expenses arising in consequences of any or inaccurate statements so made.
- 6. The Association shall not be responsible to me or any third party for any act or thing done or omitted to be done in connection with this application on the Carnet by any person, firm or company, including its own employees, agents and representatives all of whom shall be deemed to be acting on behalf and as my agents.
- 7. The Association may repatriate the goods to the country of registration of the said vehicle at my expense, if such action becomes necessary in order to avoid the imposition of customs duty.
- 8. In the event of damage to the said vehicle by fire or accident, whereby it becomes a total loss, I shall forthwith forward a written account of the circumstances, by the most expeditious means available to the Association as its address above mentioned.

I _____ declare that

- a) The details given in the said schedule hereto are complete and accurate to the best of my knowledge and belief.
- b) The duration of my visit to the countries named in the said schedule will not exceed twelve months.
- c) No part of the goods is the property of any person, firm or company permanently resident or established in any of the countries named in the said schedule.
- d) That the goods are my sole property/the sole property of _____ whose consent in writing to my proposed use thereof is annexed hereto.

AND I AUTHORISE AND REQUEST any person, firm company, government department or authority who or which may have knowledge of my whereabouts or that of the goods on request to disclose the same to the Association.

SIGNATURE _____ DATE _____

WITNESS TO SIGNATURE; NAME _____

SIGNATURE _____ DATE _____

FOR OFFICIAL USE ONLY

CARNET NO.		GUARANTEE	
DATE OF ISSUE		DATE OF EXPIRY	
GUARANTEE TYPE		DEPOSIT AMOUNT	
AMOUNT PAID		RECEIPT NO.	